

TOWNSVILLE BRIDGE CLUB INC. - RULES

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1. NAME

The name of the incorporated association shall be Townsville Bridge Club Inc. (in these Rules called “the Club”.)

2. OBJECTS

The objects for which the Club is established are the promotion, control and advancement of card games, particularly Contract Bridge.

3. POWERS

1) To subscribe to, become a member of and co-operate with any other association, club or organization, whether incorporated or not, whose objects are altogether or in part similar to those of the Club, provided that the Club shall not subscribe to or support with its funds any club, association or organization which does not prohibit the distribution of its income and property among its members to an extent at least as great as that imposed on the Club under or by virtue of *Rule 27 (10)*.

2) In furtherance of the objects of the Club to buy, sell or deal in all kinds of articles, commodities and provisions, both liquid and solid, for the members of the Club or persons frequenting the Club’s premises.

3) To purchase, take on lease or in exchange, hire and otherwise acquire any lands, buildings, easements or property, real and personal, and any rights or privileges which may be requisite for the purposes of, or capable of being conveniently used in connection with, any of the objects of the Club: Provided that in case the Club shall take or hold any

property which may be subject to any trusts the Club shall only deal with the same in such manner as is allowed by law having regard to such trusts.

- 4) To enter into any arrangements with any Government or Authority that are incidental or conducive to the attainment of the objects and the exercise of the powers of the Club; to obtain from such Government or Authority any rights, privileges and concessions which the Club may think it desirable to obtain; and to carry out, exercise and comply with any such arrangements, rights, privileges and concessions.
- 5) To appoint, employ, remove or suspend such managers, clerks, secretaries, servants, workmen and other persons as may be necessary or convenient for the purposes of the Club.
- 6) To remunerate any person or body corporate for services rendered, or to be rendered, and whether by way of brokerage or otherwise in placing or assisting to place or guaranteeing the placing of any unsecured notes, debentures or other securities of the incorporated association, or in or about the incorporated association or promotion of the Club or in the furtherance of its objects.
- 7) To construct, improve, maintain, develop, work, manage, carry out, alter or control any houses, buildings, grounds, works or conveniences which may seem calculated directly or indirectly to advance the Club's interests, and to contribute to, subsidise or otherwise assist and take part in the construction, improvement, maintenance, development, working, management, carrying out, alteration or control thereof.
- 8) To invest and deal with the money of the Club not immediately required in such a manner as may from time to time be thought fit.
- 9) To take, or otherwise acquire, and hold shares, debentures, or other securities of any company or body corporate.
- 10) In furtherance of the objects of the Club to lend and advance money or give credit to any person or body corporate; to guarantee and give guarantees or indemnities for the payment of money or the performance of contracts or obligations by any person or body corporate, and otherwise to assist any person or body corporate.
- 11) To borrow or raise money either alone or jointly with any other person or legal entity in such a manner as may be thought proper and whether upon fluctuating advance account or overdraft or otherwise to represent or secure any moneys and further advances borrowed or to be borrowed alone or with others as aforesaid by notes secured or unsecured, debentures or debenture stock perpetual or otherwise, or by mortgage, charge, lien or other security upon the whole or any part of the incorporated association's property or assets present or future and to purchase, redeem or pay-off any such securities.
- 12) To draw, make, accept, endorse, discount, execute and issue promissory notes, bills of exchange, bills of lading and other negotiable or transferable instruments.
- 13) In furtherance of the objects of the Club to sell, improve, manage, develop, exchange, lease, dispose of, turn to account or otherwise deal with all or part of the property and rights of the Club.

- 14) To take or hold mortgages, liens or charges, to secure payment of the purchase price, or any unpaid balance of the purchase price, of any part of the Club's property of whatsoever kind sold by the Club, or any money due to the Club from purchasers and others.
- 15) To take any gift of property whether subject to any special trust or not, for any one or more of the objects of the Club but subject always to the proviso of *Sub-rule (3.)*
- 16) To take such steps by personal or written appeals, public meetings or otherwise, as may from time to time be deemed expedient for the purpose of securing contributions to the Club, in the shape of donations, annual subscriptions or otherwise.
- 17) To print and publish any newspapers, periodicals, books or leaflets that the Club may think desirable for the promotion of its objects.
- 18) In furtherance of the objects of the Club to amalgamate with any one or more incorporated associations having objects altogether or in part similar to those of the Club and which shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as that imposed upon the Club under or by virtue of *Rule 27(10)* and which is exempt from income-tax.
- 19) In furtherance of the objects of the Club to purchase or otherwise acquire and undertake all or any part of the property, assets, liabilities and engagements of any one or more of the incorporated associations with which the Club is authorised to amalgamate.
- 20) In furtherance of the objects of the Club to transfer all or any part of the property, assets, liabilities and engagements of the Club to any one or more of the incorporated associations with which the Club is authorised to amalgamate.
- 21) To make donations for patriotic, charitable or community purposes.
- 22) To transact any lawful business in the aid of the Commonwealth of Australia in the prosecution of any war in which the Commonwealth of Australia is engaged.
- 23) To do all such other things as are incidental or conducive to the attainment of the objects and the exercise of the powers of the Club.

4. CLASSES OF MEMBERS

- 1) The membership of the Club shall consist of:
 - a) Ordinary members
 - b) Life Members: A life member is a member who subscribes to annual membership twenty years in advance
 - c) Honorary Life Members: An honorary life member is a member who is recommended by the Management Committee as such by an annual general meeting on the recommendation of the Management Committee who has given meritorious service to the Club over a long period of time.
- 2) The number of members in each class shall be unlimited

- 3) Each applicant for any class of membership of the Club shall be proposed by one member of the Club and seconded by another member.
- 4) The application for membership shall be made in writing, signed by the applicant and her or her proposer and seconder and shall be in such form as the Management Committee prescribes from time to time.

5. **MEMBERSHIP FEES**

- 1) Members of the Club shall pay the following fees:
 - a) All applicants for membership shall pay a joining fee if required by the Management Committee.
 - b) All members shall pay an annual subscription.
 - c) All members shall pay the affiliation fee set by the Queensland Bridge Association and/or the Australian Bridge Federation provided that an affiliation fee shall not be required to be paid by a member or a prospective member who can satisfy the Management Committee that he or/she is already an affiliation fee to the QBA/ABF through another Australian Club.
- 2) The joining fee and the annual subscription shall be set each year at the Annual General Meeting and paid at such time and in such manner as determined by the Management Committee from time to time.

6. **ADMISSION AND REJECTION OF MEMBERS**

- 1) At the next meeting of the Management Committee after the receipt of any application and the joining fee, such application shall be considered by the Management Committee, who shall thereupon determine the admission or rejection of the applicant.
- 2) Any applicant who receives a majority of the votes of the members of the Management Committee present at the meeting at which such application is being considered shall be accepted as a member to the class of membership applied for.
- 3) Upon the acceptance or rejection of an application for any class of membership the Secretary shall forthwith give the applicant notice in writing of such acceptance or rejection.

7. **TERMINATION OR SUSPENSION OF MEMBERSHIP**

- 1) A member may resign from the Club at any time by giving notice in writing to the Secretary. Such resignation shall take effect at the time such notice is received by the Secretary unless a later date is specified in the notice when it shall take effect on that later date.
- 2) If a member:
 - a) is convicted of an indictable offence, or fails to comply with any provision of these Rules or
 - b) is in arrears for a period of two (2) or more months with any fees, or
 - c) conducts themselves in a manner considered injurious or prejudicial to the character or interests of the Club or any of its members

The Management Committee shall consider whether his or/her membership shall be terminated or suspended.

3) The member concerned shall be given a full and fair opportunity of presenting his or/her case and if the Management Committee resolves to terminate or suspend his or/her membership it shall instruct the Secretary to advise the member in writing accordingly.

8. APPEAL AGAINST REJECTION/SUSPENSION OR TERMINATION OF MEMBERSHIP

1) A person whose application for membership has been rejected or whose membership has been suspended or terminated may within one (1) month of receiving written notification thereof, lodge with the Secretary written notice of his or/her intention to appeal against the decision of the Management Committee.

2) Upon receipt of a notification of intention to appeal against rejection suspension or termination of membership the Secretary shall convene, within three (3) months of the date of receipt by him or/her of such notice, a general meeting to determine the appeal.

3) At such meeting the applicant shall be given the opportunity to fully present his or/her case and the Management Committee or those members thereof who rejected the application for membership or suspended or terminated the membership subsequently shall likewise have the opportunity of presenting its or their case.

4) The appeal shall be determined by the vote of the members present at such meeting.

Where a person whose application is rejected does not appeal against the decision of the Management Committee within the time prescribed by these Rules or so appeals and the appeal is unsuccessful, the Secretary shall forthwith refund the amount of any fee paid

9. REGISTER OF MEMBERS

1) The Management Committee shall cause a Register to be kept in which shall be entered the names and residential addresses of all persons admitted to membership of the Club and the dates of their admission.

2) Particulars shall also be entered into the Register of deaths, resignations, terminations and reinstatements of membership and any further particulars as the Management Committee or the members at any general meeting may require from time to time.

3) The Register shall be open for inspection at all reasonable times by any member who previously applies to the Secretary for such inspection.

10. MEMBERSHIP OF THE MANAGEMENT COMMITTEE

1) The Management Committee of the Club shall consist of a President, Vice-President, Secretary, Treasurer, all of whom shall be members of the Club, and such number of

other members as the members of the Club at any general meeting may from time to time decide.

- 2) At the Annual General Meeting of the Club, all the members of the Management Committee for the time being shall retire from office, but shall be eligible upon nomination for re-election.
- 3) The election of officers and other members of the Management Committee shall take place in the following manner:-
 - a) Any two members of the Club shall be at liberty to nominate any other member to serve as an officer or other member of the Management Committee;
 - b) The nomination, which shall be in writing and signed by the member and his or/her proposer and seconder, shall be lodged with the secretary at least fourteen (14) days before the Annual General Meeting at which the election is to take place;
 - c) A list of the candidates' names in alphabetical order, with the proposers' and seconders' names, shall be posted in a conspicuous place in the office or usual place of meeting of the Club for at least seven (7) days immediately preceding the Annual General Meeting;
 - d) Balloting lists shall be prepared (if necessary) containing the names of the candidates in alphabetical order, and each member present at the Annual General Meeting shall be entitled to vote for any number of such candidates not exceeding the number of vacancies;
 - e) Should, at the commencement of such meeting, there be an insufficient number of candidates nominated, nominations may be taken from the floor of the meeting.

11. RESIGNATION OR REMOVAL FROM MANAGEMENT COMMITTEE

- 1) Any member of the Management Committee may resign from membership of the Management Committee at any time by giving notice in writing to the Secretary but such resignation shall take effect at the time such notice is received by the Secretary unless a later date is specified in the notice when it shall take effect on that later date.
- 2) A member may be removed from office at a General Meeting of the Club where that member shall be given the opportunity to fully present his or/her case.
- 3) The question of removal shall be determined by the vote of the members present at such a general meeting.
- 4) There shall be no right of appeal against a member's removal under Rule (13).
- 5) The Management Committee may appoint and remove the Secretary at any time.

12. VACANCIES ON MANAGEMENT COMMITTEE

- 1) The Management Committee shall have the power at any time to appoint any member of the Club to fill any casual vacancy on the Management Committee until the next annual general meeting.
- 2) The continuing members of the Management Committee may act notwithstanding any casual vacancy in the Management Committee, but if and so long as their number is reduced below the number fixed by or pursuant to these Rules as the necessary quorum of the Management Committee, the continuing member or members may act for the purpose of increasing the number of members of the Management Committee to that number or of summoning a general meeting of the Club, but for no other
- 3) If a vacancy occurs in the office of Secretary, the members of the Management Committee must appoint or elect a Secretary within one (1) month after the vacancy occurs
- 4) The Secretary must be an individual residing in Queensland, or in another State but not more than sixty-five (65) km from the Queensland border who is
 - a) a member of the Club elected by the Club as Secretary; or
 - b) a member of the Club's Management Committee appointed by the Management Committee as Secretary; or
 - c) a member of the Club appointed by the Management Committee as Secretary.

13. FUNCTIONS OF THE MANAGEMENT COMMITTEE

- 1) Except as otherwise provided by these Rules and subject to resolutions of the members of the Club carried at any general meeting the Management Committee:
 - a) shall have the general control and management of the administration of the affairs, property and funds of the Club provided that no loans shall be raised or borrowings undertaken and no major expense be committed or incurred without the authority of a resolution of the members of the Club at a General Meeting. A major expense shall be an expense determined from time to time by a resolution of the members at a General Meeting. If a series of proposals is taken to be more than the relevant limit for the Management Committee spending if the cost of the project, as a whole is more than the relevant limit.
 - b) shall have the authority to interpret the meaning of these Rules and any matter relating to the Club on which these Rules are silent.
- 2) Subject to resolutions of the members of the Club carried at any General Meeting the Management Committee shall exercise all the powers of the Club:
 - a) to borrow or raise or secure the payment of money and secure the same or the payment or performance of any debt, liability, contract, guarantee or other engagement incurred or to be entered into by the Club in any way and in particular by the issue of debentures, perpetual or otherwise, charged upon all or any of the Club's property, both present and future, and to purchase, redeem or pay off any such securities and;
 - b) to borrow money from members and pay interest on the amounts borrowed, and to mortgage or charge its property or any part thereof and to issue debentures and other securities, whether outright or as security for any debt, liability or obligation of the Club, and to provide and pay off any such securities; and
 - c) to invest in such manner as the members of the Club may from time to time determine.

- 3) For the purpose of *Sub-Rule 2(b)* the rate of interest must not be more than the rate for the time being charged for overdrawn accounts for money lent (whatever the term of the loan) by:
 - a) the financial institution for the Club; or
 - b) if there is more than one financial institution for the Club; the financial institution nominated by the Club.

14. MEETINGS OF MANAGEMENT COMMITTEE

- 1) The Management Committee shall meet at least once in every two (2) calendar months to exercise its functions.
- 2) A Special Meeting of the Management Committee shall be convened by the Secretary on the requisition in writing signed by not less than one third of the members of the Management Committee, which requisition shall clearly state the reasons why the Special Meeting is being convened and the nature of the business to be transacted thereat.
- 3) At every meeting of the Management Committee a number equal to one half of the number of members elected and /or appointed to the Management Committee as at the close of the last Annual General Meeting, shall constitute a quorum.
- 4) Subject as previously provided in this Rule, the Management Committee may meet together and regulate its proceedings as it thinks fit.
- 5) Questions arising at any meeting of the Management Committee shall be decided by a majority of votes and in the case of equality of votes, the question shall be determined in the negative.
- 6) A member of the Management Committee shall not vote in respect of any contract or proposed contract with the Club in which he is interested, or any matter related thereto and if he does so vote his or/her vote shall not be counted.
- 7) A Special Meeting of the Management Committee may be convened, without written notice, after any playing session, to deal with a matter or matters of extreme urgency, provided that at least half of the members are able to attend.
- 8) The President shall preside as Chairperson at every meeting of the Management Committee, or if there is no President, or if any meeting the President is not present within ten (10) minutes after the time appointed for holding the meeting, the Vice-President shall be Chairperson or if the Vice-President
- 9) If within thirty (30) minutes from the time appointed for the commencement of a Management Committee meeting a quorum is not present, the meeting, if convened upon the requisition of members of the Management Committee, shall lapse.
- 10) In any other case it shall stand adjourned to the same day in the next week at the same time and place, or to such other day and at such other time and place as the Management Committee may determine, and if at the adjourned meeting a quorum is not present within thirty (30) minutes from the appointed time the meeting shall lapse.

15. DELEGATION OF POWERS OF THE MANAGEMENT COMMITTEE

- 1) The Management Committee may delegate any of its powers to a sub-committee consisting of such members of the Club as the Management Committee thinks fit.
- 2) Any sub-committee so formed shall in the exercise of the powers so delegated conform to any regulations that may be imposed on it by the Management Committee.
- 3) A sub-committee may elect a Chairperson of its meetings.
- 4) If no such Chairperson is elected, the members present may choose one of their number to be Chairperson of the meeting.
- 5) A sub-committee may meet and adjourn as it thinks proper.
- 6) Questions arising at any meeting of a Sub-committee shall be determined by a majority of votes of the members present and, in the case of an equality of votes, the questions shall be deemed to be decided in the negative.

16. ACTS NOT AFFECTED BY DEFECTS OR DISQUALIFICATIONS

All acts done by any meeting of the Management Committee or of a sub-committee or by any person acting as a member of the Management Committee shall, notwithstanding that it is afterwards discovered that there was some defect in the appointment of any such member of the Management Committee or person acting as aforesaid, or that the members of the Management Committee or any of them were disqualified, be as valid as if every such person had been duly appointed and was qualified to be a member of the Management Committee.

17. RESOLUTIONS OF MANAGEMENT COMMITTEE WITHOUT MEETING

A resolution in writing signed by all the members of the Management Committee for the time being entitled to receive notice of a meeting of the Management Committee shall be as valid and effectual as if it had been passed at a meeting of the Management Committee duly convened and held. Any such resolution may consist of several documents in like form, each signed by one or more members of the Management Committee.

18. ANNUAL GENERAL MEETING

- 1) The Annual General Meeting must be held:
 - a) At least once a year, and
 - b) Within three (3) months of the close of the Club's last financial year provided that the balance sheet and statement of income and expenditure shall be displayed on a public noticeboard in the clubrooms for a period of not less than two (2) weeks prior to the Annual General Meeting and copies made available for members.
- 2) The business to be transacted at every Annual General Meeting shall be:
 - (a) the receiving of the Management Committee's reports and the statement of income and expenditure, assets and liabilities and mortgages, charges and securities affecting the property of the Club for the preceding financial year;

- (b) the receiving of the auditor's report upon the books and accounts for the preceding financial year;
- (c) the election of members of the Management Committee;
- (d) the amount of any major expenses;
- (e) the appointment of an auditor who shall be a member of the Institute of Chartered Accountants in Australia or the Australian Society of Certified Practising Accountants;
- (f) the Membership fees for the next succeeding year;
- (g) the tabling of motions of which notice has been given to the Secretary fourteen (14) days prior to the meeting.

18. SPECIAL GENERAL MEETING

- 1) The secretary shall convene a special general meeting by sending out notice of the meeting within fourteen (14) days of:
 - a) being directed to do so by the Management Committee; or
 - b) being given a requisition in writing signed by not less than one-third of the members presently on the Management Committee plus one or not less than the number of ordinary members of the Club which equals double the number of members presently on the Management Committee plus one; or
 - c) on being given notice in writing of an intention to appeal against the decision of the Management Committee to reject an application for membership or to suspend or terminate the membership of any person
- 2) A requisition mentioned in 1(b) shall clearly state the reasons why such Special General Meeting is being convened and the nature of the business to be transacted thereat.

19. QUORUM OF ANY GENERAL MEETING

- 1) At any general meeting the number of members required to constitute a quorum shall be twenty (20).
- 2) No business shall be transacted at any general meeting unless a quorum of members is present at the time when the meeting proceeds to business
- 3) If within thirty (30) minutes from the time appointed for the commencement of a General Meeting a quorum is not present, the meeting, if convened upon the requisition of members of the Management Committee or the Club, shall lapse.
- 4) In any other case it shall stand adjourned to the same day in the next week at the same time and place, or to such other day and at such other time and place as the Management Committee may determine, and if at the adjourned meeting a quorum is not present within thirty (30) minutes from the appointed time the members present shall be a quorum.
- 5) A Chairperson may, with the consent of any meeting at which a quorum is present (and if so directed by the meeting) adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than business unfinished at the meeting from which the adjournment took place.

- 6) When a meeting is adjourned for thirty (30) days or more, notice of the adjourned meeting shall be given as in the case of an original meeting.
- 7) Save as aforesaid it shall not be necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.

20. **NOTICE OF GENERAL MEETINGS**

- 1) The secretary shall convene all general meetings of the Club by giving not less than fourteen days notice of any such meeting to the members of the Club.
- 2) The manner by which such notice shall be given shall be determined by the Management Committee.
- 3) Provided that notice of any meeting convened for the purpose of hearing and determining the appeal of a member against the rejection or suspension or termination of his or/her membership by the Management Committee, shall be given in writing.
- 4) Notice of a General Meeting shall clearly state the nature of the business to be discussed thereat.
- 5) Written notice of a proposed special resolution, must be given personally or by post, as required under the *Associations Incorporation Act 1981* before the general meeting to each member of the association who has a right to vote on the resolution.

22. **GENERAL MEETING PROCEDURE**

Unless otherwise provided by these Rules, at every general meeting -

- 1) the President shall preside as Chairperson, or if there is no President, or if he is not present within fifteen (15) minutes after the time appointed for the holding of the meeting or is unwilling to act, the Vice-President shall be the Chairperson or if the Vice-President is not present or is unwilling to act then the members present shall elect one of their number to be Chairperson of the meeting;
- 2) the Chairperson shall maintain order and conduct the meeting in a proper and orderly manner;
- 3) every question, matter or resolution shall be decided by a majority of votes of the members present
- 4) every member present shall be entitled to one vote and in the case of an equality of votes the Chairperson shall have a second or casting vote. Provided that no member shall be entitled to vote at any General Meeting if his or/her annual subscription is more than two (2) months in arrears.
- 5) voting shall be by show of hands or a division of members, unless not less than one-fifth of the members present demand a ballot, in which event there shall be a secret ballot.

- 6) The Chairperson shall appoint two members to conduct the secret ballot in such manner as he shall determine and the result of the ballot as declared by the Chairperson shall be deemed to be the resolution of the meeting at which the ballot was demanded;

23. **MINUTES**

- 1) The secretary shall cause full and accurate minutes of all questions, matters, resolutions and other proceedings of every Management Committee meeting and all general meetings to be entered in a book to be open for inspection at all reasonable times by any financial member who previously applies to the Secretary for such inspection.
- 2) For the purposes of ensuring the accuracy of the recording of such minutes, the minutes of every Management Committee meeting shall be signed by the Chairperson of that meeting or the Chairperson of the next succeeding Management Committee meeting verifying their accuracy.
- 3) The minutes of every general meeting shall be signed by the Chairperson of that meeting or the Chairperson of the next succeeding general meeting.
- 4) The minutes of all Annual General Meetings shall be signed by the Chairperson of that meeting or the Chairperson of the next succeeding Annual General Meeting.

24. **BY-LAWS**

The Management Committee may from time to time make, amend or repeal by-laws, not inconsistent with these Rules, for the internal management of the Club provided that any by-law may be set aside by a general meeting of members.

25. **ALTERATION OF RULES**

- 1) Subject to the provisions of the *Associations Incorporation Act 1981*, these Rules may be amended, rescinded or added to from time to time by a special resolution carried at any general meeting:
- 2) However an amendment, rescission or addition shall be valid only if it is granted by the Chief Executive, pursuant to *Section 48* of the said *Act*.

26. **COMMON SEAL**

- 1) The Management Committee shall provide for a Common Seal and for its safe custody.
- 2) The Common Seal shall be used only by the authority of the Management Committee and every instrument to which the seal is affixed shall be signed by a member of the Management Committee and shall be countersigned by the Secretary or by a second member of the Management Committee or by some other person appointed by the Management Committee for the purpose.

27. FUNDS AND ACCOUNTS

- 1) The funds of the Club shall be deposited in the name of the Club in such bank or permanent building society or other financial institution as the Management Committee may from time to time direct.
- 2) Proper books and accounts shall be kept and maintained either in writing or in printed form in the English language showing correctly the financial affairs of the Club and the particulars usually shown in books of a like nature.
- 3) All moneys shall be deposited as soon as practicable after receipt thereof.
- 4) All amounts of \$100 dollars or over shall be paid by cheque signed by any two (2) of the President, Secretary, Treasurer or other member authorised from time to time by the Management Committee.
- 5) Cheques shall be crossed “not negotiable” except in payment of wages, allowances or petty cash recoupments which may be open
- 6) The Management Committee shall determine the amount of petty cash which shall be kept on imprest.
- 7) All expenditure shall be approved or ratified at a Management Committee meeting.
- 8) As soon as practicable after the end of each financial year the Treasurer shall cause to be prepared a statement containing particulars of -
 - a) the income and expenditure for the financial year just ended; and
 - b) the assets and liabilities and of all mortgages, charges and securities affecting the property of the Club at the close of that year.
- 9) The auditor shall examine the statements prepared under *Sub-Rule (8)* and present a report on it to the Secretary prior to the holding of the annual general meeting next following the financial year in respect of which such audit was made.
- 10) The Income and property of the Club
 - a) must be used solely in promoting the Club’s objects and exercising the Club’s power and
 - b) no portion thereof shall be distributed, paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to or amongst the members of the Club provided that nothing herein contained shall prevent the payment in good faith
 - 1) of interest to any such member in respect of moneys advanced by the member to the Club or otherwise owing by the Club to the member or
 - 2) of remuneration to any officers or servants of the Club or to any member of the Club or other person in return for any service actually rendered to the Club or
 - 3) the payment or repayment to any member of out or pocket expenses, money lent, reasonable and proper charges for goods hired by the Club or reasonable and proper rent for premises demised or let to the Club.

28. DOCUMENTS

The Management Committee shall provide for the safe custody of books, documents, instruments of title and securities of the Club.

29. **FINANCIAL YEAR**

The financial year of the Club shall close on 30 June in each year.

30. **DISTRIBUTION OF SURPLUS ASSETS**

1. If the Club is wound up pursuant to Part 10 of the *Associations Incorporation Act 1981* and there are surplus assets after satisfaction of all its debts and liabilities, the surplus assets shall not be distributed among the members of the Club, but shall be given to an institution:
 - a) which has objects similar to the objects of the club, and
 - b) which prohibit the distribution of its income and assets to its members; and
 - c) which is to be exempt from income tax;
2. In this rule, “surplus assets” has the meaning given by *Section 92(3)* of the *Act*.